

**CITY OF WILDOMAR  
CITY COUNCIL REGULAR MEETING MINUTES  
APRIL 14, 2021**

**CALL TO ORDER – CLOSED SESSION - 4:00 P.M.**

The Closed Session of April 14, 2021 of the Wildomar City Council was conducted electronically pursuant to the provisions of Governor's Executive Orders N-25-20 and N-29-20 and was called to order by Mayor Nigg at 4:01 p.m.

City Council Roll Call showed the following:

**Members in attendance:** Council Member Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

**Members absent:** None.

Staff in attendance: City Attorney Jex, City Clerk Morales, City Manager Nordquist and Associate Engineer Luna.

**PUBLIC COMMENTS**

There were no public comments.

**CLOSED SESSION**

City Clerk Morales read the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Properties: APN 365 250 040, vacant land located off of Cloud Burst Road and westerly of the extension of Baxter Road; APN 367 180 044, vacant land located off of Monte Vista Road and northerly of Wildomar Trail

Agency negotiators: Gary Nordquist and Dan York

Negotiating parties: County of Riverside

Under negotiation: Instruction regarding price and terms of payment.

The City Council convened into closed session at 4:03 p.m.

### **RECONVENE INTO OPEN SESSION**

The City Council reconvened into open session with all members present at 5:05 p.m.

### **ANNOUNCEMENTS**

City Attorney Jex stated that the City Council met in Closed Session and there is no reportable action.

### **ADJOURN CLOSED SESSION**

There being no further business, Mayor Nigg adjourned the closed session at 5:05 p.m.

### **CALL TO ORDER – REGULAR SESSION - 5:00 P.M.**

The Regular meeting of April 14, 2021 of the Wildomar City Council was conducted electronically pursuant to the provisions of Governor's Executive Orders N-25-20 and N-29-20 and was called to order by Mayor Nigg at 5:05 p.m.

City Council Roll Call showed the following:

**Members in attendance:** Council Member Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg.

**Members absent:** None.

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, City Clerk Morales, Planning Director Bassi, Acting Administrative Services Director Howell, Project Consultant Riley, Economic Development Director Davidson, Intern II/Associate Engineer Luna and Parks, Community Services and Cemetery District Manager Torres.

The flag salute was led by Mayor Nigg.

### **PRESENTATIONS**

1. Mayor Nigg presented a Proclamation for DMV/ Donate Life Month.

2. Mayor Nigg and Councilmember Moore presented Certificates of Commendation to Matt Draheim and Trevor Walsh for their assistance in the Elm St. Fire.
3. Community Affairs Supervisor Bonnie Woodrome presented the Elsinore Valley Municipal Water District Budget and Rates Hearing.
4. Assistant Superintendent Kip Meyer presented the Lake Elsinore Unified School District update.
5. Mayor Nigg presented a Proclamation for Conservation Appreciation Month.

### **DEPARTMENT REPORTS**

1. Assistant City Manager York recognized the new City Employees Terri Abercrombie, Senior Administrative Analyst, and Cameron Luna, Associate Engineer.
2. Economic Development Director Davidson presented the Department Update.

### **PUBLIC COMMENTS**

The following provided public comment on items not on the agenda: Veronica Garcia from St. Francis of Rome.

### **COUNCIL COMMUNICATIONS**

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)

12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

### **APPROVAL OF THE AGENDA AS PRESENTED**

**A MOTION** was made by Councilmember Morabito seconded by Councilmember Moore to move Agenda Item #3.2 to be heard prior to the Public Hearings.

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg  
NAY: None  
ABSTAIN: None  
ABSENT: None

### **1.0 CONSENT CALENDAR**

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to approve all items of the Consent Calendar except for Agenda Item #1.8.

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg  
NAY: None  
ABSTAIN: None  
ABSENT: None

#### **1.1 Reading of Ordinances**

Approved the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes- February 10, 2021 Regular Meeting**

Approved the minutes as presented.

#### **1.3 Warrant and Payroll Registers**

Approved the following:

1. Warrant Register dated 03-04-2021 in the amount of \$381,871.93.
2. Warrant Register dated 03-11-2021 in the amount of \$1,133,742.08.
3. Warrant Register dated 03-17-2021 in the amount of \$20,571.31.
4. Warrant Register dated 03-25-2021 in the amount of \$545,513.71.

**1.4 Treasurer's Report**

Approved the Treasurer's Report for February 2021.

**1.5 Resolution authorizing submittal of applications for all CalRecycle Grants for which the City of Wildomar is eligible**

Adopted a Resolution entitled:

RESOLUTION NO. 2021 - 10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF WILDOMAR IS ELIGIBLE

**1.6 Retain Interwest Consulting Group, Inc. to Provide Right-of-Way Acquisition Services for Phase 1 of the Clinton Keith Road Widening Project (CIP 025-1)**

Authorized the City Engineer to retain Interwest Consulting Group, Inc. (Interwest) to provide Right-of-Way Acquisition services for Phase 1 of the Clinton Keith Rd. Widening Project (CIP 025-1).

**1.7 Notice of Completion – Guardrail Repair and Upgrades Project CIP 042, Federal Project #HSIPL-5484(013)**

1. Adopted a Resolution entitled:

RESOLUTION NO. 2021 - 11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE GUARDRAIL REPAIR AND UPGRADES PROJECT (CIP 042, FEDERAL PROJECT #HSIPL-5484(013)) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

2. Allocated \$15,000 in Measure A funds for project administration costs.

**1.8 Parcel Map 37941 - Final Map Approval, Subdivision Improvement Agreements, Lien Agreements**

Mayor Nigg read the title.

Councilmember Morabito recused himself due to a conflict of interest.

Assistant City Manager York presented the staff report.

**A MOTION** was made by Mayor Pro Tem Benoit seconded by

Councilmember Swanson to:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2021 - 12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE PARCEL MAP 37491 AND AUTHORIZING CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AND LIEN AGREEMENTS

2. Authorize the City Engineer to accept the dedications related to Parcel Map 37491 and direct the City Clerk to transmit to the County Recorder of the County.

**MOTION** carried 4-0, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: Morabito

ABSENT: None

**1.9 Project #15-0036, Rancon Medical & Education Center, LLC - Parcel Maps 36492-1, 36492-2 and 36492-F Map Approval, Subdivision Improvement Agreements, Lien Agreements**

Adopted a Resolution entitled:

RESOLUTION NO. 2021 - 13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING PARCEL MAPS 36492-1, 36492-2 and 36492-F AND AUTHORIZING CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AND LIEN AGREEMENTS

**1.10 Award Consultant Services Agreement for Preparation of Designs, Plans, Specifications and Cost Estimates for Phase 1 Cemetery Improvements and Widening of Palomar Street from Gruwell Street to Wildomar Trail**

1. Authorized the City Manager to execute a Services Agreement between the City of Wildomar and Mark Thomas.

2. Authorized the City Engineer to approve up to 10% of the contract amount for required additional services.

3. Appropriated a total of \$277,000 from Fund 503 TUMF, for design and

preparation of the plans, specifications, and cost estimate for the project.

**1.11 Adopt a Resolution to Acquire Tax-Defaulted Property**

1. Adopted a Resolution Entitled:

**RESOLUTION NO. 2021 - 14**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA APPROVING THE ACQUISITION OF TWO RIVERSIDE COUNTY TAX-DEFAULTED PROPERTIES FOR THE APPROXIMATE PURCHASE PRICE OF \$57,750 PLUS ASSOCIATED ADMINISTRATIVE COSTS FOR ASSESSORS PARCEL NUMBERS: 365-250-040 AND 367-180-044

2. Authorized the Assistant City Manager to make any minor amendments to the Resolution deemed necessary or required by the County of Riverside.

**3.0 GENERAL BUSINESS**

**3.2 AB 168 Cultural Resource Treatment and Disposition Agreement between City & Pechanga/Soboba Tribes in connection with Tres Lagos Project**

Mayor Nigg read the title.

Planning Director Bassi presented the staff report.

Mari Bacon provided public comment.

**A MOTION** was made by Councilmember Swanson seconded by Councilmember Moore to authorize the City Manager to execute the Cultural Resource Treatment and Disposition Agreements between City of Wildomar and Pechanga and Soboba Band of Luiseno Indians for the Tres Lagos Affordable Housing Project.

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

## **2.0 PUBLIC HEARINGS**

### **2.1 Update to MSHCP Local Development Mitigation Fee (Continued from March 10, 2021)**

Mayor Nigg read the title.

Mayor Nigg opened the Public Hearing.

Planning Director Bassi presented the staff report.

There being no testimony, Mayor Nigg closed the Public Hearing.

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to Introduce, read by title and waive further reading of an Ordinance entitled:

ORDINANCE NO. 196  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA AMENDING CHAPTER 3.42 OF THE  
WILDOMAR MUNICIPAL CODE TO UPDATE THE LOCAL  
DEVELOPMENT MITIGATION FEE FOR FUNDING THE  
PRESERVATION OF NATURAL ECOSYSTEMS IN ACCORDANCE  
WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES  
HABITAT CONSERVATION PLAN

**MOTION** carried 4-1, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: Morabito

ABSTAIN: None

ABSENT: None

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to adopt a Resolution entitled:

RESOLUTION NO. 2021-09  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA ESTABLISHING THE WESTERN RIVERSIDE COUNTY  
MULTIPLE SPECIES HABITAT CONSERVATION PLAN LOCAL  
DEVELOPMENT MITIGATION FEE APPLICABLE TO ALL  
DEVELOPMENTS IN THE PLAN AREA



**MOTION** carried 4-1, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: Morabito

ABSTAIN: None

ABSENT: None

## **2.2 User Fee and Labor Rate Update**

Mayor Nigg read the title.

Project consultant Riley presented the staff report.

Mayor Nigg opened the Public Hearing.

There being no testimony, Mayor Nigg closed the Public Hearing.

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to Introduce and approve first reading of an Ordinance entitled:

### **ORDINANCE NO. 197**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING AND RESTATING ARTICLE II (FEE SCHEDULES) OF CHAPTER 3.44 (FEES) OF TITLE 3 (REVENUE AND FINANCE) OF THE WILDOMAR MUNICIPAL CODE, AND REPEALING SECTIONS 12.08.070, 17.284.030, 17.284.040, 17.284.050, and 17.284.060 OF THE MUNICIPAL CODE, PERTAINING TO USER FEES**

**MOTION** carried 4-1, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: Morabito

ABSTAIN: None

ABSENT: None

**A MOTION** was made by Councilmember Swanson seconded by Mayor Pro Tem Benoit to adopt a Resolution entitled:

### **RESOLUTION NO. 2021 - 15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,**

## CALIFORNIA, ADOPTING A SCHEDULE OF USER FEES

**MOTION** carried 4-1, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: Morabito

ABSTAIN: None

ABSENT: None

### **3.0 GENERAL BUSINESS**

#### **3.1 COVID-19 Update**

Mayor Nigg read the title.

City Manager Nordquist presented the staff report.

It was the consensus of the City Council to receive and file the COVID-19 update.

#### **3.3 FY 2020-21 3rd Quarter Budget Report**

Mayor Nigg read the title.

Acting Administrative Services Director Howell presented the staff report.

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to approve the Fiscal Year 2020-21 3rd Quarter Budget Report, and adopt a Resolution entitled:

#### RESOLUTION NO. 2021 - 16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21  
BUDGETED REVENUES AND EXPENSES

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

### **3.4 Measure Z Citizen's Oversight Advisory Committee Appointments**

Mayor Nigg read the title.

City Clerk Morales presented the staff report.

**A MOTION** was made by Councilmember Morabito to appoint Sheila Urlaub and Kenneth Mayes to the Measure Z Oversight Advisory Committee for terms expiring February 2023.

There being no second motion, the motion failed.

**A MOTION** was made by Councilmember Moore seconded by Councilmember Swanson to appoint Sheila Urlaub and Nolan King to the Measure Z Oversight Advisory Committee for terms expiring February 2023.

**MOTION** carried 4-1, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: Morabito

ABSTAIN: None

ABSENT: None

### **3.5 Measure AA Citizen's Oversight Advisory Committee Appointments**

Mayor Nigg read the title.

City Clerk Morales presented the staff report.

**A MOTION** was made by Councilmember Morabito to appoint Kathleen Kovich to the Measure AA Oversight Advisory Committee for a term expiring June 2021.

There being no second motion, the motion failed.

**A MOTION** was made by Councilmember Moore seconded by Councilmember Swanson to appoint Charles Herrera to the Measure AA Oversight Advisory Committee for a term expiring June 2021.

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg  
NAY: None  
ABSTAIN: None  
ABSENT: None

**3.6 Approval of the Code Enforcement Technician, Code Enforcement Officer I/II, Senior Code Enforcement Officer, and Code Enforcement Supervisor Classification Descriptions, and updates to the Position Classification Listing and the Schedule of Approved Positions**

Mayor Nigg read the title.

Project Consultant Riley presented the staff report.

**A MOTION** was made by Mayor Pro Tem Benoit seconded by Councilmember Moore to adopt a Resolution entitled:

**RESOLUTION NO. 2021 - 17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, UPDATING THE POSITION CLASSIFICATION SCHEDULE, UPDATING THE CODE ENFORCEMENT OFFICER I/II POSITION CLASSIFICATION DESCRIPTION, AND APPROVE NEW POSITION CLASSIFICATION DESCRIPTIONS FOR THE CODE ENFORCEMENT TECHNICIAN, SENIOR CODE ENFORCEMENT OFFICER, AND CODE ENFORCEMENT SUPERVISOR POSITIONS**

**MOTION** carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg  
NAY: None  
ABSTAIN: None  
ABSENT: None

**CITY MANAGER REPORT**

City Manager Nordquist presented the staff report.

**FUTURE AGENDA ITEMS**


Added: Repeal of Sign Code Resolution- Mayor Nigg


**ADJOURN THE CITY COUNCIL MEETING**

There being no further business, Mayor Nigg declared the meeting adjourned at 7:23 p.m.

Submitted by:

Approved by:

  
\_\_\_\_\_  
Janet Morales  
City Clerk

  
\_\_\_\_\_  
Dustin Nigg  
Mayor